To: Tokyo International University

English Track Program

**Letter of Recommendation (Graduate Program)**

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| Name of Applicant: 志願者氏名 | Mr./ Ms.  First(Given) 　/ Middle 　　　 / Last(Family) |
| Name of Reference  推薦者氏名 | Mr./ Ms.  First(Given) 　 / Middle 　　　 / Last(Family) |
| Date of Issue  日付 | Date /Month /Year  Note: TIU accepts a letter issued not more than 6 months ago. |
| Signature  ご署名 |  |
| Institution, Organization  ご所属機関 |  |
| Position  職 位 |  |
| Address  住 所 |  |
| Telephone  電 話 |  |
| E-mail |  |

1. How long have you known the applicant and in what capacity? 志願者との関係とその期間

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1. How would you assess his/her purpose in coming to Tokyo International University? Please consider his/her motivation, perseverance and academic abilities.

志願者の志望目的、動機、持続性、学習遂行能力について

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1. Please circle the rank of the applicant in your department, program, or class. Please also provide the size of the department, program, or class within which you are ranking the applicant. 志願者のクラス内・学内での順位

Top2% Top5% Top10% Top 25% Top 50% Other

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1. Please include any other remarks which, in your estimation, are relevant in deciding the applicant’s acceptance or rejection.　その他事項

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**TO THE RECOMMENDER:** After completing this form, please enclose it in an envelope, seal it, and sign your name across the seal. Then return it to the applicant, who will send it to Tokyo International University along with all his/her other application documents, or directly send the letter to Tokyo International University’s address below.

記入後、厳封の上志願者にお渡しになるか、東京国際大学まで直接ご送付ください。

E-Track office, Tokyo International University 4-23-23 Takadanobaba, Shinjuku,Tokyo 169-0075 Japan [TEL:+81-3-3362-9644](tel:+81-3-3362-9644)