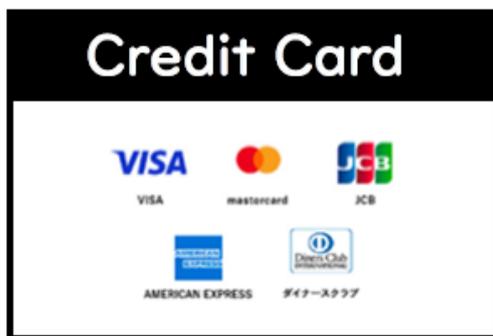


# For Alumni

## How to Pay the Certificate Fee

Payments can be made using the "SMBC Multi-payment Service" provided by SMBC GMO PAYMENT, Inc.

### Acceptable payment methods



Domestic Only

Convenience store payment is available only in Japan.

1. You have received an email with **the subject "Information on the payment process" from noreply-multipayment@tiu.ac.jp**. Please check your inbox

Note: There is a possibility that it may be sorted into your spam folder, so please check there as well.

2. When you click the Payment URL in the email, the following screen will appear. Please check the payment amount and select a payment method

東京国際大学

Payment Information

Transaction details

Order ID

2001-202404-1

Transaction summary

Certificate issuance fee

Total

¥800

Please select the payment method

Credit card

Convenience store

Note:

**Once you select the payment amount, it cannot be changed.**  
**In particular, convenience store payment is only available within Japan, so**

**those outside Japan should be careful not to select this option.**

3. If you choose to pay by credit card

The image displays two sequential screens of a mobile payment application. The left screen, titled '- Credit card - Please enter your payment information', contains the following fields: 'Credit card number' (with a hint 'Numbers, hyphen (-) unnecessary'), 'Expiration date (month)' (Month), 'Expiration date (year)' (Year), 'Holder name' (with a hint 'Alphabetic characters only'), 'Security code' (with a hint '3-digit code on the back (4-digit on the front fo)'), and 'Payment Method' (Please select). The right screen, titled '- Credit card - Please check your payment information', shows the same fields with the following values: 'Credit card number' (123456\*\*\*\*\*5678), 'Expiration date (month / year)' (12 / 2026), 'Holder name' (test name), 'Security code' (\*\*\*), and 'Payment Method' (Single installment). A blue arrow points from the left screen to the right screen.

If you choose to make a payment other than the Single installment, you will be charged a fee. Check with your credit card company for fees.

After you press "Confirm", you will not be able to change the payment method.

If you change the method, press "Re-enter".

4-1. If you choose to pay at a convenience store (**CASH ONLY, FOR USE IN JAPAN ONLY**)

- Convenience Store -  
Please enter your payment information

Convenience store of choice **Required**

Please select

Name **Required**

Taro Yamada

Furigana **Required**

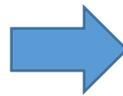
Taro Yamada

Phone number **Required**

E-mail address **Optional**

E-mail (for confirmation)

Return Next



- Convenience Store -  
Please check your payment information

Convenience store of choice

Lawson

Name

test name

Furigana

テスト ネーム

Phone number

090-0000-0000

E-mail address

Re-enter Confirm

## 4-2. Please make a payment according to the method indicated.

Please take a screenshot etc. of the number you need for the payment.

They will be unaccessible once you close the page.

### Ex. LAWSON, Mini Stop

procedure at Loppi terminal → payment at cash regist



## Ex. Family Mart

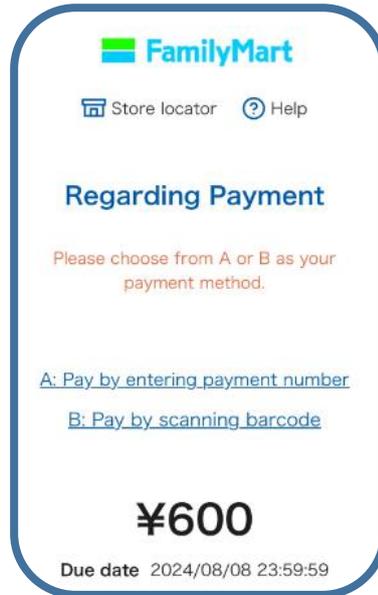
### A: with the referende number

procedure at copy machine → payment at cash register

or

### B: with the barcode

present the barcode at cash register → make a payment



### A: Pay by entering payment number

第1番号 [REDACTED]  
第2番号 [REDACTED]

#### Payment flow

- You will need the two numbers 「第1番号」 and 「第2番号」, in order to pay.
- Payment will be made in cash or using FamiPay.  
\* Some items cannot be paid with FamiPay.
- Refunds can not be processed at the shop.
- Please be aware of fraud.

- On the menu screen of the multi-function copier, select 「代金支払い/チャージ」
- Enter the 「第1番号」 and 「第2番号」 numbers.
- Please present the printed application ticket at the cash register and pay.
- Please make sure to receive a receipt after payment.

OR

### B: Pay by scanning barcode

バーコードを表示

#### Payment flow

- As barcodes have an expiration time, please press the 「バーコードを表示 (Show barcode)」 button after arriving at the shop.
- Turn the screen brightness to the maximum.
- Please prepare the barcode before you line up at the checkout.
- Payment will be made in cash or using FamiPay.  
\* Some items cannot be paid with FamiPay.
- Refunds can not be processed at the shop.
- Please be aware of fraud.

- Press the 「バーコードを表示」 button.
- Present the barcode at the cash register to pay.
- Please make sure to receive a receipt after payment.

## Ex. Daily Yamazaki

procedure at cash register → make a payment

  
Store locator

### Regarding Payment

An 「online payment number (オンライン決済番号)」 is required for payment.  
Print or write down your 「online payment number (オンライン決済番号)」 and bring it to the cashier.

# ¥4,100

Due date 2024/08/09 23:59:59

---

Please enter the following number at the cash register and pay.

オンライン決済番号 XXXXXXXXXX

### Payment flow

• Payment can only be made in cash.

- ① Please tell the cashier that you want to use 「Online Payment (オンライン決済)」
- ② Enter the above 「Online Payment Number (オンライン決済番号)」 on the touch panel.
- ③ Confirm your payment details and press the 「確定」 button.
- ④ Please make the payment.
- ⑤ Please make sure to receive a receipt after payment.

Return to sit

## Ex. Seico Mart

procedure at cash register → make a payment

  
Store locator

### Regarding Payment

An 「online payment number (オンライン決済番号)」 is required for payment.  
Please print it out or write it down and bring it to the cashier.

# ¥200

Due date 2024/08/09 23:59:59

---

Please enter the following number at the cash register and pay.

オンライン決済番号 XXXXXXXXXX

### Payment flow

• Payment can only be made in cash.

- ① Please tell the cashier that you want to use 「Internet Payment (インターネット支払い)」
- ② Please enter the above 「Online Payment Number (オンライン決済番号)」 at the cash register.
- ③ Please make the payment.
- ④ Please make sure to receive a receipt after payment.

Return to sit