To: Tokyo International University

English Track Program

**Letter of Recommendation**

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| Name of Applicant:志願者氏名  | Mr./ Ms.First(Given) 　/ Middle 　　　 / Last(Family) |
| Name of Reference推薦者氏名 | Mr./ Ms.First(Given) 　 / Middle 　　　 / Last(Family) |
| Date of Issue日付 | Date /Month /Year Note: TIU accepts a letter issued not more than 6 months ago. |
| Signature ご署名 |  |
| Institution, Organizationご所属機関 |  |
| Position職 位 |  |
| Address住 所 |   |
| Telephone電 話 |  |
| E-mail |   |

1. How long have you known the applicant and in what capacity? 志願者との関係とその期間

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1. How would you assess his/her purpose in coming to Tokyo International University? Please consider his/her motivation, perseverance and academic abilities.

志願者の志望目的、動機、持続性、学習遂行能力について

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1. Please circle the rank of the applicant in your department, program, or class.

志願者のクラス内・学内での順位

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| Top 10% Top 25% Average　 Mediocre 　 Poor |  |
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| Comment: |  |

1. Please include any other remarks which, in your estimation, are relevant in deciding the applicant’s acceptance or rejection.　その他事項

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**TO THE RECOMMENDER:** After completing this form, please enclose it in an envelope, seal it, and sign your name across the seal. Then return it to the applicant, who will send it to Tokyo International University along with all his/her other application documents, or directly send the letter to Tokyo International University’s address below.

記入後、厳封の上志願者にお渡しになるか、東京国際大学まで直接ご送付ください。

E-Track office, Tokyo International University 4-23-23 Takadanobaba, Shinjuku,Tokyo 169-0075 Japan TEL:+81-3-3362-9644